



**LUTHERAN
OUTDOOR
MINISTRIES
OF
INDIANA-
KENTUCKY**

Website: www.lomik.org
Email: lom-ik@juno.com

Rev. Mark Radloff, Director
Phone: 260.667-7750



**SEND THIS
COMPLETED FORM
AND DEPOSIT TO:**

LUTHERAN HILLS

6371 N Bear Creek Rd
Morgantown IN 46160-9060

Dave Deckard, Manager
Phone: 812.988-2519

APPLICATION FOR USE OF LUTHERAN HILLS

Name of Group _____

Congregation _____

City/Town _____

Program Planned _____

Dates: From _____, time _____ To _____, time _____
M/DD/YY ETA M/DD/YY ETD

Group Total: (Adults____Youth____Children____)

LODGING

Check which accommodations you desire to reserve

_____ Shedron Lodge _____ Double Cabins

_____ Rex House _____ Small Cabins

_____ Guest House _____ New Cabins

_____ Tent/RV sites (May-October)

_____ DVD/VCR _____ Times(s)

MEETING & MEAL ARRANGEMENTS

Wick Hall Kitchen Usage (to prepare your own meals and snacks)

Meal Service (call 812.988.2519 with exact count 2 weeks prior to event)

Breakfast Day(s)/Time _____

Lunch Day(s)/Time _____

Supper Day(s)/Time _____

Snack Day(s)/Time _____

Coffee/Tea Day(s)/Time _____

One Day Meeting: Wick Hall ~ OR ~ Shedron Lodge
Rex House ~ OR ~ Guest House

Group picnic/hiking/fishing Waterfront usage (May-Sep)

REGISTRATION PROCEDURES

1. A confirmed reservation will require a minimum \$100 deposit returned to Lutheran Hills (6371 N. Bear Creek Road, Morgantown IN 46160).
2. Cancellation of less than 6 (six) weeks notice will result in forfeiture of \$100 of deposit. Cancellation notice should be given to Dave Deckard, Lutheran Hills Manager via phone: 812.988-2519.
3. Requests for food service should be made at time of reservation with a confirmed people count no less than 2 (two) weeks in advance to the Resident Manager, 812.988.2519. The minimum food service charge will be based on that count. The minimum charge for any one meal is \$80.00.
4. Requests for waterfront usage require a completed Waterfront Policy form.
5. Your deposit will be credited to the total amount due for the event unless there are damage charges. If there has been damage, your deposit will be held to cover the repair cost with any additional expense billed to your group. Any credit will be refunded.
6. The balance due on any event is payable to the Resident Manager BEFORE YOU LEAVE CAMP.

FEES ARE SUBJECT TO CHANGE WITHIN SIX MONTHS OF THE EVENT

AGREEMENT

WE AGREE TO:

1. Check in with Resident Manager upon arrival - and to pay balance due at checkout.
2. Report any property damage to the Resident Manager immediately.
3. Furnish the following: 1) one adult leader (21 years or older) for each six (6) boys or girls in attendance AND HAVE AN ADULT SLEEPING IN EACH AREA of boys/girls; 2) an adult certified in First Aid/CPR to be on duty for emergency care; 3) a certified lifeguard to manage your group's pool and waterfront activities; and 4) emergency transportation to medical care facility, if needed.
4. Review "Departure Check List" with group and have adult leaders check through all facilities used by the group. Do our very best to leave camp better than we found it.
5. Have following information on each group member: name, address, phone number, emergency contact names and phone numbers, listing of any known allergies or health conditions or restrictions, insurance information, and (for minors) signed permission to seek emergency medical treatment.

WE FURTHER AGREE to accept full responsibility for providing the leadership and for carrying out the program herein outlined. Our group members agree to abide by the rules provided by the camp. Our congregation/organization has approved the program to be carried out by this group.

On-site Coordinator _____

Signature _____ E-mail Address _____

Address _____
Street City State Zip

Home phone _____ Work phone (_____) _____

I request a confirmation of this application by email.

E-mail Address _____